



TOWN OF COLONIE

Building Department
Public Operations Center
347 Old Niskayuna Road
Latham, New York 12110

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Town Supervisor

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PROCEDURE FOR OBTAINING A DEMOLITION PERMIT

1. Application for Building and Zoning Permit must be submitted prior to contacting other departments as noted in Step #2.
2. The applicant must submit written verification from the following authorities that services have been removed and/or requirements have been complied with in order to have a structure demolished:
 - a. Planning & Economic Development Dept. (commercial only) 783-2741
 - b. National Grid (or letter stating no gas or electric service) 1-800-932-0301
 - c. Town of Colonie Pure Waters Dept. 783-2766
 - d. Latham Water District 783-2750
 - e. Town of Colonie Department of Fire Services 783-2712
 - f. Town of Colonie Stormwater Management (Re: site prep work & control) 783-6292
 - g. Asbestos Survey (see #6 below) (Dept of Labor Asbestos Control) 457-1255
 - h. Town of Colonie Historian 782-2593
 - i. Pre-demolition asbestos survey (required prior to the issuance of a demo permit if asbestos is found)
3. The demolition contractor must submit an Original Certificate of Demolition Insurance showing General Liability with the Town of Colonie Building Department as Certificate Holder and address of demolition. We need not be additional insured. Proof of Workers Compensation is required but is not acceptable on an Acord form.
4. Prior to issuing a permit, the applicant must submit written authorization from the property owner for the demolition, and certification that the site will be cleaned up and left in a safe condition within thirty (30) days of demolition.
6. Pre-demolition Asbestos Survey required before the issuance of a building permit by the New York State Department of Labor per Section 12NYCRR Part 56-5 for all structures built before January 1, 1974.

If the pre-demolition asbestos survey indicates the presence of asbestors, it must be abated in accordance with the attached regulations and a follow-up survey completed showing all asbestos has been removed. A copy of this survey must be transmitted to the building owner, the Asbestos Control Bureau district office and the building Department.