



# TOWN OF COLONIE

**Building Department**  
Public Operations Center  
347 Old Niskayuna Road  
Latham, New York 12110

Paula A. Mahan  
Town Supervisor

Phone (518) 783-2706 Fax (518) 783-2772  
www.colonie.org/building

**This must be completed and submitted with application and plans:**

I, \_\_\_\_\_ **A NEW YORK STATE**

**LICENSED ( ) ARCHITECT**  
**( ) PROFESSIONAL ENGINEER**

**have been retained by the owner or developer to make periodic inspections and reports of the following project (describe) \_\_\_\_\_**

\_\_\_\_\_  
\_\_\_\_\_

**located at \_\_\_\_\_**

**at regular intervals according to Section 62-18 of the Code of the Town of Colonie entitled, "Inspections", in order to file a certificate of completion with the Building Department stating that, to the best of my knowledge, the building or structure has been completed in accord with the approved drawings, specifications and addenda thereto, insofar as structural, fire, health and life safety are concerned, or shall state any defects of which I am aware.**

\_\_\_\_\_  
**Signature of Architect or Engineer      Date**

\_\_\_\_\_  
**Print name of Architect or Engineer**

\_\_\_\_\_  
**Address**

\_\_\_\_\_

**Phone** \_\_\_\_\_

**Cell** \_\_\_\_\_

**Email (required)** \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_ 20\_\_,  
before me personally came and appeared  
\_\_\_\_\_, to me known  
to be the same person described in and who  
executed the within instrument, and he duly  
acknowledged to me that he executed the same.

\_\_\_\_\_  
Notary Public